

TENANCY APPLICATION FORM

ADDRESS OF PROPERTY: _____

Date required: _____ Number of Adults No. of Children Ages: _____

Please complete all sections of the application form. Any incomplete forms may not be processed.

PLEASE PRINT CLEARLY

APPLICANT 1 Surname _____ Given name/s _____

Current Contact Numbers (H) _____ (W) _____ (M) _____

Email: _____

Pets? YES / NO If yes, what type?: _____ Current Rent: \$ _____ /wk

Current Drivers Licence No.: _____ DOB: _____

Current Address: _____ Time at address: _____

Managing Agent: _____ Fax: _____ Ph: _____

Previous Address: _____ Time at address: _____

Managing Agent: _____ Fax: _____ Ph: _____

Place of Employment: _____

Position Held: _____

Supervisor: _____ Ph: _____

Personal Referee (Who has been to your home): _____ Ph: _____

In case of Emergency Contact

Name: _____ Relation to you: _____ Ph: _____

APPLICANT 2 Surname _____ Given name/s _____

Current Contact Numbers (H) _____ (W) _____ (M) _____

Email: _____

Pets? YES / NO If yes, what type?: _____ Current Rent: \$ _____ /wk

Current Drivers Licence No.: _____ DOB: _____

Current Address: _____ Time at address: _____

Managing Agent: _____ Ph: _____

Previous Address: _____ Time at address: _____

Managing Agent: _____ Ph: _____

Place of Employment: _____

Position Held: _____

Supervisor: _____ Ph: _____


Personal Referee (Who has been to your home): _____ Ph: _____

In case of Emergency Contact

Name: _____ Relation to you: _____ Ph: _____

PLEASE SUPPLY COPIES OF YOUR DRIVERS LICENCE AND/OR PASSPORT, A RECENT PAYS LIP, TENANT LEDGER & INSPECTION REPORT(if available)

Free Utility Connection Service



myconnect is a FREE and easy to use utility connection service

Yes, Please Contact Me



Interpreter required


Phone: 1300 854 478
 Fax: 1300 854 479
 Email: enquiry@myconnect.com.au
 Web: www.myconnect.com.au

Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.


Tick here to opt out







Have you or any of the other applicants attended the Residential Tenancy Tribunal over any disputes involving the leasing of residential Real Estate? **YES / NO** If yes, please give further details and attach to this application listing the details and outcomes of any such hearings.

Have you or any of the other applicants been issued with a notice to remedy whilst leasing a residential property? **YES / NO** If yes, please attach the details and outcome to this application.

Privacy ACT 1988. Collected of information.

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the AGENT to verify the APPLICANTS IDENTITY to process and evaluate the application and to manage the tenancy. Personal information collected about the APPLICANT(S) in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to LANDLORDS and their advisers, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the AGENT and/or LANDLORD. If the APPLICANT(S) enters into a Residential Tenancy Agreement, and if the APPLICANT(S) fails to comply with their obligations under the agreement, that fact and other relevant personal information collected about the APPLICANT(S) during the course of the tenancy may also be disclosed to the LANDLORD, third party operators of tenancy reference databases and/or other agents.

If the APPLICANT(S) would like to access personal information the AGENTS hold, they can do so by contacting Cream Residential at **PO Box 5054, Garran ACT 2605** or by phoning **(02) 6281 0822**, Fax: **(02) 6282 5551** or by emailing **info@creamresidential.com.au**. The APPLICANT(S) can also correct this information if it is inaccurate, incomplete or out of date.

If this information is not provided, the AGENT may not be able to process the application and manage the tenancy. I/We the APPLICANT(S) give Cream Residential full and unequivocal permission to obtain RENTAL, EMPLOYMENT and PERSONAL references needed for the purpose of processing this application either in writing or verbally.

I/We the APPLICANT(S), do solemnly declare that I/we neither are bankrupt or are discharged bankrupt.

I/We affirm that the above written information is true and correct.

I/We have inspected the premises at _____
on _____ and wish to take a tenancy of the premises for a period of _____ months.

I/We declare that the rental of \$ _____ per week is within my/our means. I/We undertake to pay the required bond of 4 weeks rent and 2 weeks rent in advance in accordance with the terms and conditions of the Residential Tenancy Act should my/our application be successful.

I have read the above application in full and agree with the stated terms and conditions.

Applicant 1
Signature _____
Name _____

Applicant 2
Signature _____
Name _____

PLEASE DO NOT SUBMIT YOUR APPLICATION UNTIL YOU HAVE INSPECTED THE PROPERTY.